

Valid for programs starting in
March / September 2021

Shanghai China



Fees and other expenses



Terms and conditions



Hospitality Preparatory Program English Language Program

Breakdown of fees in CNY	HPP 1 ¹	HPP 2 ²
Compulsory Expenses		
Tuition, Full Board, Books, Uniform, Medical Exam	35,000	35,000
Health Care	3,800	3,800
Total	38,800	38,800
Application Fee	600	

1 Duration of 18 weeks. Entry requirement: overall Academic IELTS band score below 3.0.

2 Duration of 18 weeks. Entry requirement: overall Academic IELTS band score above 3.0.

Breakdown:

General English - 10 hours; Grammar and Writing - 5 hours; Speaking - 4 hours; Rooms Division English - 3 hours; F&B English - 3 hours.

Les Roches Jin Jiang Diploma in International Hotel Management

Breakdown of fees in CNY	Year 1		Year 2		Year 2.5	Total
	S1 DIPHM-I	S2 DIPHM-II	S3 Internship*	S4 DIPHM-IV	S5 Internship*	
MAIN FEES						
Tuition, Full Board, Books, Uniform, Medical Exam	115,000	112,000		112,000		339,000
Health Care	3,800	3,800		3,800		11,400
Total	118,800	115,800		115,800		350,400
Application Fee	600					

* During internships, no fee is to be paid to Les Roches Jin Jiang International Hotel Management College.

Les Roches Jin Jiang Postgraduate Diploma in International Hotel Management (PGD)

Breakdown of fees in CNY	S1 PGD-1	HIP ¹	Internship*	Study Trip ²
MAIN FEES				
Tuition, Full Board, Books, Medical Exam	125,000	2 weeks		Shanghai & nearby cities
Health Care	3,800			
Total	129,400			
Application Fee	600			

- 1 Two-week Hospitality Immersion Program (HIP) (no credits).
- 2 One-week study trip in Shanghai and nearby cities.
- 3 Optional language classes, e.g. Mandarin, French, Spanish. Available when term starts.

Other Inclusions:

- 1 Wine discovery class and certificate from Ecole du Vin de Bordeaux (no credits).
- 2 Opera class and certificate (no credits).

APPLICATION PROCEDURE

1. Prepare the APPLICATION FILE scan and send it to info@lrjj.cn & lrjj.admissions@lrjj.cn
2. Receive ACCEPTANCE NOTIFICATION (by email only within two-week)
3. Complete your registration by PAYING THE TOTAL FEES and send PROOF OF PAYMENT to LRJJ deadline is stated on the invoice and is at least 60 days before the program starts
4. Receive PAYMENT RECEIPT CONFIRMATION (by email only)
5. Promptly contact the CHINESE CONSULATE/EMBASSY in your home country to inquire about the list of documents required to apply for the Entry Student X1/X2 Visa
6. Receive WELCOME PACKAGE & VISA SUPPORT DOCUMENTS by email & mail 45-60 days before the program starts
7. Apply for ENTRY STUDENT (X1/X2) VISA, Confirm ARRIVAL DETAILS

Terms and Conditions

Application Fee

NEW STUDENTS: An application fee of **600 CNY** is required with each application. The acceptance package will be issued once the application fee has been paid. Payments should be made in cash or via bank transfer (wire transfer) and are non-refundable.

Please contact LRJJ Admissions for the bank account details.

Exchange students from Les Roches Crans-Montana or Marbella do not need to pay for the application fee.

Main Fees

HPP AND UNDERGRADUATE

PROGRAM STUDENTS: Main fees include: Tuition, Full Board (breakfast, lunch and dinner on campus from Monday to Friday), Books, Uniform and Fees for the Medical Exam required for the Student X1 Temporary Residence Permit Application.

POSTGRADUATE STUDENTS: The main fees include tuition, full board (breakfast, lunch and dinner on campus from Monday to Friday), Books and Fees for the Medical Exam required for the Student X1 Temporary Residence Permit Application.

PAYMENTS: Upon acceptance into the program, the full payment of the main fees in CNY must be made at least 60 days before arrival on campus to confirm the place in the selected program.

Main fees need to be paid in cash or by bank transfer (wire transfer).

If opting to do a wire transfer, the student's name must be indicated on the proof of payment. Scanned copies of all bank transactions should be sent to LRJJ Admissions by email to **lrjj.fieldsupport@gmail.com**.

Returning students must make the payment at least 60 days prior to the beginning of each semester, excluding internship semester(s).

Please note: Students will not be allowed to begin their studies until the receipt of payment for the semester is confirmed by the LRJJ Finance department.

Accommodation

Students can choose from two different accommodation options at our off-campus accommodation.

Students may choose to book a single room for an additional charge - subject to availability and on a first come, first serve basis. Single rooms are reserved upon receipt of the full payment of the main fees and the additional charge.

The prices below are in CNY, per person, and per academic semester, in addition to the main fees.

DELUXE Off-Campus Accommodation	
Twin Room	15,000 CNY
Single Room	30,000 CNY

Board

Full Board is compulsory for all students and is included in the Main Fees. Full Board covers breakfast, lunch and dinner on campus during the

week. However, it does not cover weekends, national holidays, mid-term and winter/summer breaks.

Uniform

HPP AND UNDERGRADUATE PROGRAM

STUDENTS: Uniforms are included in the main fees for direct entry students. During the first three weeks of the semester, however, students are required to wear their own business attire.

Uniform Provided for Males: Two suits, two white and one blue shirts, two ties, one sweater, two sets of kitchen uniform (two jackets with two pairs of trousers), a pair of kitchen shoes, and two service vests.

Uniform Provided for Females: Two suits with skirts, one pair of trousers, two white and one blue blouses, one sweater, two sets of kitchen uniform (two jackets with two pairs of trousers), a pair of kitchen shoes, and two service vests.

Hospitality Immersion Program (HIP)

The Hospitality Immersion program is a required, non-credited, course for postgraduate students without prior hospitality experience. The HIP prepares and familiarizes postgrads with practices in the following hospitality departments: Rooms Division, F&B (Food & Beverage), and Service.

Students with at least a year of full-time hospitality experience prior to their enrollment must provide relevant documents to support their application.

Health Care

Health Care is a requirement by law in the People's Republic of China. In order to comply with these regulations and obtain a student visa, it is compulsory that students book a Health Insurance plan with a local Chinese provider through the College.

A nurse is available daily, and the inclusive insurance is honored worldwide except for the United States.

Due to legislative standards, international insurance through the student's domestic provider or family insurance cannot be recognized as documents of college entrance.

The International Student Health Care Plan will be purchased through the school for an additional charge of **3,800 CNY** per person, per academic semester, in addition to the main fees. Upon acceptance by the College, the Admissions team will send the student the Acceptance Package and the invoice, which will state the additional cost for the International Student Health Care Plan.

The International Student Health Care Plan policy coverage details are distributed to students during the orientation phase on campus. The policy details are also available at any time by request from Les Roches Jin Jiang Admissions.

Please note: The International Student Health Care Plan organized through the college is valid from the student's check-in day on campus until the last day of the semester. The International Student Health Care Plan does not cover the student during summer and winter breaks. During school days, a nurse is available on campus from 8:30am-4:00pm.

Laptop Policy

The school does not provide a laptop for the students and the main fees do not include laptop or hardware support for students' personal computers. The responsibility of maintenance, purchase of software, upgrades, and support rests with the student.

Other Expenses

It is estimated that students require a minimum sum of around **1,800 CNY** per month in order to finance their daily expenses which may include snacks and drinks, entertainment, essential stationery, transportation costs, and laundry service costs among others.

Internship

All students are requested to complete their internship(s) in establishments approved by the school. The main objective of student internships is to prepare students for their professional career by developing their managerial, entrepreneurial, and personal skills to their fullest through interesting and challenging hands-on experiences.

Les Roches Jin Jiang has established excellent relationships within the hospitality and tourism industry, and a wide choice of training opportunities are offered to students in large and small companies, in China and abroad. However, some nationalities can be restricted by a country's government visa and work permit policies as well as language requirements.

Although interns are generally paid by the employer, the remuneration received cannot be expected to finance studies at Les Roches Jin Jiang. The salary and benefits are subject to negotiation between the employer and the student.

Please note: Internships are not limited geographically to China.

Visa Procedures

All students are required to arrive in Mainland China for academic studies at Les Roches Jin Jiang with an Entry Student Visa (type X1 or X2).

VISA DEFINITION: Entry Student Visa (type X1 or X2) is issued to an alien who comes to China for study purposes.

Important: The Student Visa does not allow an international student to work part-time or full-time during their studies.

VISA DURATION: The visa support documents provided by school Admissions will state the time

period as equal to the time period of the purchased period of studies (stated on the invoice).

The time period covered by a Student X1 Temporary Residence Permit (which is received 30 days after the intake starting date) is dependent on the student's main fees payment. For example, if a student settles the main fees payment for one academic semester, then the time period covered by their Student X1 Temporary Residence Permit will be one academic semester.

SUPPORTING DOCUMENTS: Admissions will provide students with the required visa support documents: the unique JW202 form, Admission Notice (two versions of the document: one in English and one in Chinese) and the Certificate of Medical Insurance. The visa support documents will state the duration of the Student Visa as equal to the time period of the purchased period of studies (stated on the invoice).

VISA APPLICATION DEADLINE:

It is recommended to apply for the entry Student Visa (type X1) to the Chinese consulate not earlier than 90 days before the program start date, since the Student Visa fixed inside the student's passport is valid from the date of issuance and for three months, permitting the student to enter China within this time frame only.

PASSPORT VALIDITY: Applicant's original passport should have at least six months of remaining validity and a minimum two blank pages.

VISA PROCEDURE FOR ACCEPTED STUDENTS (FULL PAYMENT MADE):

Step 1: Application documents for the Entry Student Visa (type X1)

Visa support documents prepared by the school are sent to students by both email and registered mail not earlier than 45-60 days before the start of the intake.

Admissions will provide students with the following visa support documents: the unique JW202 form, Admission Notice (two versions of the document: one in English and one in Chinese) and the Certificate of Medical Insurance. The visa support documents will state the duration of the Student Visa as equal to the time period of the purchased period of studies (stated on the invoice).

Step 2: Receipt of the Entry Student Visa (type X1 or X2)

The Entry Student visa stamp/sticker (type X1 or X2) received outside of Mainland China will state "1" as the student's number of entries to China permitted; and "30 days" or "90 days" as the duration of stay, or "000" meaning the duration of stay to be determined upon arrival to China.

Step 3: Student X1 Temporary Residence Permit Application in Shanghai

Once students enter China with their Entry Student Visa (type X1 or X2), the school applies for them the Student X1 Temporary Residence Permit. Required for every foreign student, this can only be obtained within China (meaning arrival to China before obtaining this permit is compulsory).

Since the Entry Student Visa should be converted to the Temporary Residence Permit within 30 days from the entry date to China, students should not arrive in China earlier than 7 days before the official intake date.

NEW AND EXCHANGE STUDENTS:

Successful applicants will receive the Acceptance

Package together with the invoice. After the Finance department issues the receipt of the main fees payment, Admissions will forward the receipt of payment to the student and inform them of the date when the original copies of the Welcome Package together with the visa support documents will be sent to their mailing address.

Accepted students should then make an inquiry at the Chinese Embassy/ Consulate in their country of residence for the list of documents required to apply for the Entry Student Visa (type X1).

Should a student wish to apply for the Entry Student Visa in a country other than their home country, they must check their eligibility with the Chinese Consulate/Embassy in the selected country of application.

Please note: Visa support documents are forwarded to students separately from the receipt of payment. Visa support documents are sent together with the Welcome Package by email and registered mail not earlier than 45-60 days before the start of the intake.

Student X1 Temporary Residence Permit Application Process in Shanghai

Within 30 days of entry to China, the holder of an Entry Student Visa (type X1 or X2) upon arrival to China should go through the residential formalities (application for the Student X1 Temporary Residence Permit is carried out by Les Roches Jin Jiang). There are no additional fees involved; all Residence Permit application fees are already included in the main fees.

The permitted duration of stay and unlimited exits and re-entries to China will be specified then in the new Student X1 Temporary Residence Permit stamp/sticker. A Student X1 Temporary Residence Permit can only be obtained inside China (meaning

arrival to China before obtaining this permit is compulsory).

Since the Entry Student Visa should be converted to the Temporary Residence Permit within 30 days from the entry date to China, the student should not arrive in China earlier than 7 days before the official intake date.

Visa Extension Procedure for another immediate academic semester

Students do NOT need to return to their home country to extend their Student X1 Temporary Residence Permit for another immediate academic semester, as Les Roches Jin Jiang will assist in the application for the Student X1 Temporary Residence Permit extension in Shanghai. However, the students will need to ensure that they meet the payment deadline for their next semester. The LRJJ International Student Office on campus will inform the student of this process and make the application for the Student X1 Temporary Residence Permit extension. There are no additional fees involved; all Residence Permit application fees are already included in the main fees.

RETURNING STUDENTS:

Students returning to the school for their academic studies after doing an internship in Shanghai must contact the Career Development and Industry Placement (CDIP) department not later than four months before the start of the intake for assistance in applying for the Student X1 Temporary Residence Permit extension in Shanghai.

The CDIP department will inform the students of the Student X1 Temporary Residence Permit extension procedure in Shanghai. There are no additional fees involved; all Residence Permit extension fees are already included in the main fees.

Students returning to the school for their academic studies after their internship outside of Shanghai should contact the Career Development and Industry Placement (CDIP) department not later than four months before the start of the intake. The CDIP department will inform students how to obtain visa support documents.

Important: This visa policy and procedure will be updated in accordance with latest laws and regulations; in the event of any discrepancy, the explanation and instruction from the Les Roches Jin Jiang International Student Office shall prevail. The International Student Office reserves all the rights of final explanation and revision for the visa policy and procedure.

Refund Policy

Application Fee: The application fee is non-refundable.

Main Fees: If a student needs to withdraw after being accepted at Les Roches Jin Jiang and before the start of the program, the main fees paid will be reimbursed upon receipt of the student's written notice of refund application.

All visa fees are non-refundable. Should a student withdraw before the first day of the program, after their acceptance at Les Roches Jin Jiang and having received their visa support documents, the visa fees will be deducted from the main fees and the remaining amount will be reimbursed.

Reimbursement is conditional to the submission of the original copies of the visa support documents and the student's written notice of refund application to the school

In the event of force majeure (such as major disease, natural disaster, etc.) students should inform the college within 2 weeks of the occurrence and provide relevant proof/documentation.

The college management team will come to a decision concerning the refund after taking it into consideration and the refund will not exceed 60% of the fees received.

Accommodation and Board: If a student is dismissed or withdraws after the start of the program, the fees covering the accommodation and board are non-refundable. The dinner fee is non-refundable.

Uniform: If a student is dismissed or withdraws after the start of the program, the fee covering the uniform is non-refundable.

New Students: Upon acceptance of the student's application, the full payment must be made at least 60 days before check-in. Payments are accepted only in cash or via wire transfer. This payment confirms

the student's place in the selected program(s) and is a part of the above refund policy.

Campus address

Les Roches Jin Jiang International Hotel
Management College
100 Hai Si Road, Shanghai, 201418 P.R.China

Enrollment Team

Les Roches Jin Jiang International Hotel
Management College
928 Yan An West Road, Shanghai, 200052 P.R.China
P +86 (021) 6212 1856, 6252 5339
E info@lrjj.cn

Bank Account

For Domestic (CNY Account)

户名 Account Name: 上海锦江国际理诺士酒店管理专修学院学杂费存取专户
Les Roches Jin Jiang International Hotel Management College Xue Za Fei Cun Qu Zhuan Hu
帐号 Account Number: 9799 0155 2600 02371
开户行 Bank Name: 上海浦东发展银行第一营业部
Shanghai Pudong Development Bank The First Banking Department, Shanghai
银行地址 Bank Address: 上海市中山东一路12号 No. 12 Zhong Shan Dong Yi Road, Shanghai

For International (USD account)

A/C Name: Les Roches Jin Jiang International Hotel Management College
A/C No.: 9799 1455 2600 00013
Bank name: Shanghai Pudong Development Bank The First Banking Department, Shanghai
Bank Address: No. 12 Zhong Shan Dong Yi Road, Shanghai
Swift Address: SPDBCNSHXXX
Clearance Code: 3102 9009 8012

Important: DO NOT make abbreviations of the Account Name; write the complete name of the college as stated above. State only Bank name and Bank Address; DO NOT state the college or admissions office address

Please send the proof of payment (a bank slip or transfer of funds confirmation) indicating "Students Name- Intake" e.g. XXXXX-2021.1 for our reference and a scanned copy via email to lrjj.admissions@lrjj.cn. Please present the original proof of payment (a bank slip or transfer of funds confirmation) upon issuance of the official invoice.

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