

Visa

Who needs to apply for a visa?

Depending on your nationality, it is likely that you will need to apply for an entry visa to study in Switzerland.

Students who are from the European Union do not need to apply for a visa.

If you are unsure whether or not you need to apply for a visa to enter Switzerland, please check with your Educational Counselor or check the website: visit the website below, or scan the QR code with your smartphone / tablet:



<https://www.sem.admin.ch/sem/en/home/themen/einreise/faq.0003.html>

When should I apply?

You should apply for your student visa as **soon as you receive this acceptance package**.

It can take 2 to 3 months to obtain your visa, so please make an appointment with the Swiss Embassy / Consulate in your country of residence as soon as you receive this acceptance package.

Please keep your Educational Counselor informed of your visa application progress.

How to apply

If you require a visa, please follow these steps:

1. Contact the Swiss Embassy or Consulate in your country of residence and make an appointment to see them.
2. Tell them you need to apply for a student visa for Les Roches Global Hospitality Education and tell them that you have been accepted to the school. **Please, DO NOT request or attempt to enter Switzerland with a tourist visa or a Schengen visa delivered by another Schengen country.**
3. Please ensure you write the correct school address on the visa application form that the Embassy will give you to fill out:
Les Roches Global Hospitality Education,
3975 Bluche, Crans-Montana (VS), Switzerland

4. Please consult the website of Swiss Embassy / Consulate in your country of residence regarding the list of documents that you have to prepare beforehand. Make necessary copies and preparation before visiting their office. Please **never give original documents** to the Embassy / Consulate, especially diploma, transcript, language certificate etc. because you will not get them back. Keep the originals for yourself and only give good / readable photocopies.
5. Once you have presented all of these documents, you will have to wait for notification before returning to the Embassy / Consulate to have the original entry visa (sticker) stamped in your passport and to ensure that all formalities have been completed.
6. Getting a visa or not remains at the discretion of the Swiss authorities regardless of an acceptance decision by the school.
7. You should receive the original entry visa at the Embassy / Consulate where you applied. However, if you need to pick it up in a different place, you must inform the Embassy / Consulate (as well as your Educational Counselor) when you apply.

Please note:

The visa process occurs at a much faster rate **when there is evidence of payment** made. Some Embassies even require proof of payment from both the student and the school.

Any student requiring a student visa who enters Switzerland without the visa is subject to a financial penalty and will not be permitted to study at Les Roches.

Should you have to defer your studies to the following semester, and have started the visa formalities at the Embassy / Consulate but your passport has not yet been stamped, the visa can easily be deferred to the next intake.

Once the passport has been stamped, a deferral is no longer possible and you will have to start the visa formalities again from the beginning after receiving the new acceptance letter.

Attention! Traveling in and out of Switzerland

If you require a student visa for Switzerland, **DO NOT make any travel plans to other countries after your arrival in Switzerland until you receive your residence permit (biometrical)**, which you will need to re-enter Switzerland.

Please DO NOT make any plans to travel to Switzerland before the date specified on your student visa.

